

# WELCOME TO UNIVERSITY COURTYARD

You are about to embark on an exciting journey in your life. The University Courtyard Residential Life staff is responsible for developing and maintaining a comprehensive living/learning program that provides opportunities for residents to broaden their academic, social, physical and cultural experiences. The motto of the Residential Life Staff is, "We're about the Journey:"

- The journey and transition from High School to College
- The journey and transition from one college to Fresno State University
- The journey and transition from College Freshman to Alumni
- The journey in the development of an identity – "Who am I" & "Where Do I Belong?"

As staff members, we are committed to challenging and supporting students along their individual journeys. To do this, our goals are:

- Providing you personal support
- Providing a place in University Courtyard where you feel like you belong, no matter where you are at on your journey
- Providing social, recreation, and athletic programming – We want University Courtyard to be a fun place to live! It's our desire to help you enjoy your year!
- Maintaining a sense of community and an academically supportive environment by establishing limits and enforcing policies
- Promoting an atmosphere that is conducive to creating an appreciation, understanding, and acceptance of individual differences and lifestyles
- Developing student growth through providing services and educational programs which both challenge and support our residents
- Providing student leadership and training opportunities

We want residents to get involved with their community, succeed academically, find opportunities for learning both in and outside the classroom, be satisfied with their experience living on campus, and ultimately graduate from Fresno State.

## UNIVERSITY COURTYARD STAFF

**Erin Boele, Director of Housing:** ensures that the goals and budget can be met and is responsible for policy implementation and administration, marketing, financial and continuous professional growth and campus outreach of the housing program.

**Tyler Miller, Assistant Director of Housing:** oversees the day-to-day operation of the Residential Life Program & Summer Conferences.

**Emily Ash, Coordinator of Housing Operations:** responsible for the application procedures, housing assignments and daily operation of the Atrium Customer Service Desk and Computer Lab.

**Alexis Rau, Communication and Summer Conference Coordinator:** responsible for overseeing internal publicity, special events and marketing to groups considering University Courtyard as a site for overnight accommodations during the summer.

**Christene Aguayo, Accounting Technician:** responsible for maintaining financial records for all students living on campus including student billing and financial aid/special payment plans and Summer Conference billing.

**Anthika Nammavongsa, Accounts Receivable Clerk:** provides support to the Accounting Department.

**Patrick McKinney, Facilities Coordinator:** responsible for the daily operations of maintenance, housekeeping, groundskeeping and the electronic key system.

**Heidi Nakayama, Office Coordinator:** provides support to the Housing Staff.

**Michele Davis, Residential Life and Student Conduct Coordinator:** oversees the Residence Life Paraprofessional Staff, meets with residents regarding discipline for both University Courtyard and California State University, Fresno.

The Housing Office is located in the Atrium at University Courtyard. It houses administrative personnel as well as the professional staff. Staff members who live in the residence halls during the academic year include: three Resident Directors (RDs), five Assistant Resident Directors (ARDs), seventeen Resident Advisors (RAs) and eight Public Safety Assistants (PSAs). This group works together to help create a "home away from home" environment for all residents. The staff is responsible for nine halls whose capacity is 1100 students. Everyone supports each other to realize the goals at University Courtyard.

## QUICK REFERENCE OF RESTRICTED ITEMS/ACTIVITY

For your safety and the safety of other residents, the following items are RESTRICTED from being stored or used at University Courtyard. Residents who are found in possession will be subject to confiscation of the restricted item and disciplinary sanction which may result in dismissal.

- \* Amplified Music/ Instrument connected to amp
- \* Alcohol or Alcohol containers (full/empty) - (exception 21 and over)
- \* Display of alcohol containers in residence halls
- \* Candles
- \* Cooking appliances- examples: hot plate, toaster, rice cooker, hot pots (except: popcorn popper, blender, coffee pot and provided microwave)
- \* Drugs
- \* Firearms, ammunition
- \* Fire extinguishers: for emergency use only
- \* Fireworks, firecrackers, explosives
- \* Flags/Posters/Wall Hangings on the CEILING
- \* Flammable liquids such as gasoline, kerosene and Coleman fuel products
- \* Gambling and Lotteries
- \* Halogen lamps, lava lamps
- \* Unlawful manufacturing, distribution, dispensation, possession or use of a controlled substance
- \* Drug paraphernalia (bongs/ hookahs)
- \* Immersion Heaters - Space Heaters
- \* Incense and Oil lamps
- \* Motorized vehicles, unless approved through Services for Students with Disabilities
- \* Open Flames (except a BBQ at the picnic area by the pool)
- \* Pets- (except aquatic fish in a five gallon tank)
- \* Posters- no more than 50% of a wall can be covered
- \* Signs- stolen property signs (e.g. street signs, construction signs)
- \* Smoke detectors: do not tamper with
- \* Smoking in the residence halls (except in designated OUTDOOR areas)
- \* Softball, Baseball and Golf - (use the intramural field adjacent to the residence halls)
- \* Solicitation
- \* Sports in the Hallways (i.e.: running, skateboarding, football, golf, baseball, etc)
- \* Strippers
- \* Waterbeds
- \* Weapons- i.e.: pistols, rifles, shotguns, BB guns, stun guns, pellet guns, starter pistols, potato guns, paint guns, handbillies, dirk knives, razors, switchblades, explosives, martial arts implements, CO<sub>2</sub> or air propelled items, etc.
- \* Weights and Weightlifting equipment
- \* Window or Door Displays- offensive or inappropriate signs, posters or materials (including Documentation forms)

Information gathered from within this student handbook