

UNIVERSITY COURTYARD HANDBOOK

ACADEMICS AND CATALOG INFORMATION

SEE GENERAL CATALOG AND COURSE SCHEDULE FOR MORE DETAILS

This section of the Student Handbook offer students a brief overview of key academic policies, focused specifically for full-time, undergraduate students. For a detailed explanation of academic policies and procedures, all students are encouraged to consult the University Catalog or to check with the Office of Advising Services, Joyal Administration, Room 224; University Outreach Services, Joyal Administration, Room 121, and Student Affirmative Action in Joyal Administration, Room 250; or the students department advisor.

ACADEMIC DISQUALIFICATION: Students placed on academic disqualification at the end of a semester must be readmitted to attend the subsequent semester. An information letter is mailed to disqualified students when semester grades are available advising them of their options. The assigned date and time to register for the next semester (see Course Registration letter) will be invalidated when students are academically disqualified. If students are readmitted, they will be eligible to participate in Course Registration on or close to their original assigned date and time. (See Course Schedule)

ACADEMIC INTEGRITY: The University has a written policy on cheating and plagiarism which includes specific steps that will be taken in the event that an incident of cheating or plagiarism is suspected or alleged. The full text of the document is available in the Vice President for Student Affairs and Dean of Student Office, Joyal Administration. Bldg., Room 262 or be found on www.csufresno.edu/aps/documents/apm/235.pdf

ACADEMIC HONORS: At graduation, students who complete the undergraduate program with the following cumulative averages are eligible for the listed honors: Summa Cum Laude (3.9 -4.0), Magna Cum Laude (3.7-3.89) or Cum Laude (3.5-3.69)

ACADEMIC PETITIONS: Students must file academic petitions in the Office of Advising Services, Joyal Administration, Room 224. Record adjustment request forms can be obtained from the Registrar's Office, Joyal Administration, Room 106 (or online at www.csufresno.edu/are). For further information, see "Student Academic Petitions on page 77 of the 2009-2010 General Catalog.

ACADEMIC PROBATION AND DISQUALIFICATION: A student whose grade point average falls below a 2.00 ("C" average) in either total or campus GPA will be placed on academic probation or disqualification. If you have questions about your academic standing, you may schedule an appointment with an academic counselor in Joyal Administration 224, 559.278.1787.

ACADEMIC SERVICES: The Office of Advising Services provides a variety of services designated to help you achieve your educational goals and effectively use the resources of the university. Academic counselors can assist you in undergraduate academic advising, undeclared major advising, academic petitions procedures, change of major services, general academic problem solving and appropriate referrals. You may also stop by the Office located in the Joyal Administration Building, Room 224, 559.278.1787.

ACADEMIC YEAR: The Academic year for full-time students consists of two 15 week semesters. In addition, summer sessions are offered in a three-week, six-week or eight-week session format. The University offers weekday and evening classes as well as some arranged classes. A student level classification in school is broken down as follows: Graduate & Post baccalaureate, Senior (90+ units), Junior (60 + units), Sophomore (30 + Units) and Freshman (0 to 29 units). Students taking 75 percent of the normal academic load are considered full-time students (12 or more units). For the purpose of financial aid, graduate-level courses are weighted for graduate students. Each graduate unit attempted by a graduate student is considered as 1.5 units.

Full-time..... 12 or more units

Three-quarter time.9 to 11 1/2 units
Half-time..... 6 to 8 1/2 units

ACCESS TO STUDENT RECORDS: The 1974 Family Education and Privacy Act defines students' rights of access to records and information maintained by the University. Fresno State students may request access to those campus records which personally identify the student. The student may challenge the accuracy of the record or the appropriateness of its retention in the campus file.

Student consent is needed for the release of records covered by the Act to outside parties (e.g. prospective employers) except for those agencies entitled to access under the provisions of the Act (e.g., campus offices, other schools, federal officers and requests in connection with the application or receipt of financial aid). These provisions apply to records received and used on this campus after November 19, 1974.

A student may request a copy of the record which he/she has requested or consented to be released. Copies of the full text of the Family Educational Rights and Privacy Act of 1974 are available at the Office of the Vice President for Student Affairs and Dean of Students. Particular questions with respect to a student's prerogative under the Family Educational Rights and Privacy Act of 1974 should be directed to the Vice President for Student Affairs and Dean of Student Office or the Director of Admissions and Records.

Agencies of the State of California may request for recruitment purposes information including the names, addresses, major fields of study and total units completed of Fresno State students and former students. The University is required by law to release student's information to state agencies that have made a request in writing that such information be released. Students wanting or not wanting to be included in such releases should come to the Vice President for Student Affairs and Dean of Student Office, Joyal Administration. Bldg., Room 262, to sign a release form.

ADDING/DROPPING COURSES: After initial registration, a student may continue to add classes up through the tenth day of instruction without permission. After the tenth day of instruction and through the 20th day of instruction, all adds require permission from the instructor or the department. After the official census date (20th day of instruction) adding is no longer allowed.

A student may drop a course without permission up through the 20th day of instruction. After the 20th day of instruction, a student may drop a course for a serious and compelling reason that makes it impossible for the student to complete course requirements. A serious and compelling reason is defined as an unexpected condition that is not present prior to enrollment in the course that unexpectedly arises and interferes with a student's ability to attend class meetings and/or complete course requirements. The reason must be acceptable to and verified by the instructor of record and the department chair in which the course is offered. The condition must be stated in writing on the appropriate form. The student must provide documentation that substantiates the condition. Failing or performing poorly in a class is not an acceptable serious and compelling reason within the university policy, nor is dissatisfaction with the subject matter, class or instructor.

During the final three weeks of instruction, dropping an individual course is not permitted unless special approval is given by the dean of Undergraduate Studies in cases such as accident or illness where the cause of the drop is due to circumstances beyond the student's control. If the student has completed a significant portion of the required coursework, incomplete grades are often assigned.

ADDRESS: Please remember to keep your residence hall and university address up to date. Go to the University Courtyard Housing Office located in the Atrium to update the residence hall information. University student records can be updated on my.csufresno.edu in the Student Center under Personal Information. Students should also advise major department offices of address change.

ASSOCIATED STUDENTS, INC. (ASI): ASI is the recognized student body government organization at California State University, Fresno (Fresno State). Through ASI, we are able to participate in the share governance of Fresno State, foster awareness of student opinions on campus issues, assist in the protection of student rights, and take advantage of programs and services that meet your needs as students. The office is located upstairs in the University Student Union, Room 317. To find out how you can get involved in ASI please visit our website at www.asi.csufresno.edu or if you have questions please call 559.278.2656.

ATHLETICS: Academic excellence and athletic accomplishment go hand in hand at Fresno State - a member of the prestigious Western Athletic Conference (WAC). The broad-based intercollegiate

athletics program provides athletes with opportunities for high-level competition while pursuing a quality education.

Facilities:

Bulldog Stadium features a 41,031-seat capacity. Beiden Field is a 6,575-seat baseball stadium and Bulldog Diamond a 5,767-seat softball stadium. Fresno State has track and field, two gymnasiums, indoor/outdoor swimming complex, 12 newly surfaced tennis courts and six indoor handball racquetball courts. The men's and women's basketball teams call the Savemart Center at Fresno State their home.

Sports:

Fresno State's sports programs include: Baseball, Men's & Women's Basketball, Men's & Women's Cross Country, Men's & Women's Outdoor Track & Field, Women's Indoor Track & Field, Football, Equestrian, Men's & Women's Golf, Women's Lacrosse, Softball, Women's Soccer, Women's Swimming & Diving, Men's & Women's Tennis, and Women's Volleyball. Athletics offers "All Sports Pass" (year round) for students. For ticket information call 559.278.DOGS, or check website @ www.gobulldogs.com.

AUXILIARIES: The Office of the Chancellor for the California State University system has authorized each campus to establish nonprofit organizations to assist the campus in administrating areas where funds are generated from non-state sources. The following auxiliary organizations provide direct and indirect services for Fresno State students:

- The Agricultural Foundation of California State University, Fresno
- The California State University, Fresno Association Inc.
- The California State University, Fresno Foundation

CAMPUS INTERNET ACCESS & STUDENT SOFTWARE PRODUCTS: CVIP, Central Valley Internet Project, California State University, Fresno's Internet Service Provider, offers very low- cost Internet access for Fresno State students. Residents of University Courtyard have two options for Internet access, Broadband or Dial-Up. These services include multiple email accounts, free web-hosting, access to the CSUF Library online, and free technical support seven days a week. CVIP is owned and operated on campus at Fresno State. Funds received by CVIP are reinvested into technology upgrades to increase the University's ability to provide a cost-effective and reliable Internet service. In addition to internet access, CVIP provides Microsoft software titles at greatly reduced rates to Fresno State students. To establish Internet access or to purchase other products, please contact CVIP at 559.278.1111, at www.cvip.net or visit the CVIP office located at McKee Fisk, Room 106.

CAMPUS RECREATIONAL SERVICES: Many University Courtyard residents are very involved with campus recreational services which offer a variety of activities including intramurals, group fitness, personal training, informal recreation, outdoor activities and leisure activities.

Rec Sports and Fitness: Offering a variety of extracurricular sports and fitness opportunities at the Student Recreation Center. These include intramural sports, group fitness classes, personal training, and informal recreation. The SRC is a state-of-the-art weight and fitness facility with two multipurpose gyms, racquetball courts, and locker rooms. For more information on getting active call 559.347.3800 or check the website: www.fresnostaterecreation.com.

Intramurals: The campus intramural program is one of the largest programs at Fresno State. Comprised of the following sports, the intramural program has something for both male and female athletes of all ages and ability levels: volleyball, soccer, flag football, basketball, racquetball, tennis, innertube waterpolo, kickball and softball. For more information visit the SRC or call 559.347.3800.

COMPLETE WITHDRAWAL: A student may totally (completely) withdraw from all courses up through the fourth week of instruction without any restriction or penalty. Complete withdrawal after the fourth week of instruction and up to the last three weeks of instruction, are only approved for a documented serious and compelling reason. Permission to withdraw during this time shall be granted only with the approval of each individual instructor(s) and the department chair(s) of the department in which each course is offered. Undergraduate students will not be allowed to withdraw from more than a total of 18 semester units during their undergraduate career at Fresno State. Complete withdrawal during the last three weeks of instruction is not permitted. Exceptions are only allowed where the cause of the withdrawal is due to circumstances clearly beyond the student's control and the assignment of incomplete grades in all classes is not practical. Students are responsible for obtaining the approval of the instructors of each of their courses, the department chairs for the department in which the courses are offered, and the Dean of Undergraduate Studies or the Dean of Graduate Studies, as appropriate.

The 18 units limit, described above, does not apply when the withdrawal is approved during the last three weeks of the semester.

A student who withdraws from the university after the tenth day of instruction and who is in good academic standing (not disqualified) is eligible to enroll the following semester without reapplying for admission. A student remaining unenrolled at the university for only one semester and not enrolling at another accredited institution during the interim must apply for readmission, and is not required to pay the application fee. However, a student attending another accredited institution or not enrolled for two or more consecutive semesters must reapply and pay the application fee. Contact the Evaluations Office regarding possible consequences if you remain away from California State University, Fresno more than one calendar year.

Consult the Admissions, Records, and Evaluations Web site at www.csufresno.edu/are for specific withdrawal instructions, procedures and deadlines.

COMPUTING LABORATORIES: Although ITS does not maintain any campus wide open use computing laboratories, there are a number of labs supported by university colleges / schools and departments. In all, more than 600 workstations are available in student labs throughout the campus. Contact the Help Desk at 559.278.7000. or to visit the ITS Help Desk online at help.csufresno.edu/students/computerlabs.index.jsp

COURSE REGISTRATION: Fresno State advanced technology provides class registration through the University website my.csufresno.edu. The system can be accessed throughout the United States and the world. Students in good standing will be sent a letter which includes the student's Course Registration and payment date, worksheet and schedule of courses for the semester. Students may add/drop courses using the website.

CREDENTIAL: Persons seeking a credential should file an application with the Credential Analyst in the Education Bldg., Certification and Graduate Office, Room 151 at the end of the semester. There is a Commission on Teacher Credentialing fee and a Fresno State processing fee charged for all basic services and specialist credentials.

DEAN'S LIST: Undergraduate students completing a minimum of 12 units and earning a grade point average of 3.50 or better each semester are eligible for the Dean's List.

UNIVERSITY POLICE DEPARTMENT: The University Police Department consists of Patrol Operations and Traffic Operations.

The University Police Department is located at 2311 E. Barstow Avenue (in front of the campus water tower). The department is operational 24-hours a day, year round to protect the campus and to provide services to the students, faculty, staff and campus visitors. Some of the services offered are:

- 24-hour emergency response: fire/medical/physical
- safety escorts through university property
- incident investigation
- patrol services
- lost and found property
- crime prevention programs

Information concerning campus safety may be found on the University Police Department Web Site: www.csufresno.edu/police

DIRECTION SPORTS: An after-school tutoring and sports program for fifth grade children is offered through the Neighborhood Tutoring Association. Its purpose is to raise the achievement level in the classroom by reinforcing what is presently being taught, but also have fun and learn a sport. For more information call the Direction Sports office at 559.224.9051.

EDUCATION OPPORTUNITY PROGRAM: The Educational Opportunity Program (EOP) is designed to make higher education a possibility for students who have the potential and motivation to achieve academic success with the assistance of comprehensive support services.

To qualify for EOP, you must be a California resident and a first-time undergraduate student with a family history of low income. In addition, you must demonstrate potential for success and be motivated to achieve your educational goals. EOP also admits regularly eligible students with specific economic

and educational support needs. For more information call 559.278.1787 or stop by Joyal Administration Room 224.

GRADES: Via the web, Fall grades will be available beginning January 2010, and Spring grades will be available beginning June 2010. Visit my.csufresno.edu or call 559.294.7827 from 8:00 am - 8:00 p.m., Monday - Friday (except holidays). A grade mailer will not be sent.

Grade Symbols and Grade Points:

- A = Excellent (4.0)
- B = Very Good (3.0)
- C = Satisfactory (2.0)
- D = Unsatisfactory (1.0)
- F = Failure (0.00)
- W = Withdrawal (not used in grade point calculation)
- WU = Withdrawal Unauthorized (0.00)
- CR = Credit (0.00 units allowed for the degree)
- NC = No Credit (Replaces I grade in courses where CR/NC work is not completed)
- I = Incomplete (not used in grade point calculation)
- RD = Report Delayed. Grade must be cleared before a degree is awarded. (Not used in grade point calculation)
- RP = Report in Progress (No units allowed and not included in grade point calculation until grade is assigned.)
- AU = Audit. Grade indicated student's status as an auditor and does not earn degree credit.

GRADUATION: The Baccalaureate Degree is not granted automatically when students complete degree requirements. **YOU MUST APPLY FOR GRADUATION!** Forms are available at the table outside Joyal Administration Bldg., Room 115 and online at www.csufresno.edu/are/forms/. You are encouraged to file on the first day of the filing period to receive a timely response. Pay the nonrefundable \$35 graduation application fee at the Cashier's Window, South Lobby, Joyal Administration., and turn in your completed application with your cashier's receipt to the table outside Joyal Administration. Bldg., Room 115. Students receiving a baccalaureate degree and intending to continue for post baccalaureate and graduate study at California State University, Fresno must reapply for readmission to post baccalaureate and graduate status at www.csumentor.edu and pay the nonrefundable application fee.

GRADUATION RATE: At Fresno State graduation rates surpass the system averages. The first-time freshman data for 2006 shows that the Fresno State retention rate is more than 80%, which puts us fourth in the entire CSU system for retention. Based on data compiled over the last five years, nearly 50% of all students graduate within six years.

LEARNING CENTER: The Learning Center is your connection to success! As the most comprehensive academic support center on campus, the Learning Center provides:

- FREE tutoring in most lower division courses (first year requirements)
- Academic success workshops (time management, test preparation, relaxation, and more)
- Study space
- Student computer labs
- Supplemental instruction (group tutoring outside of class)
- SupportNet (a referral program for students who need academic or personal support)

Whether you are struggling in your classes or doing well but want to do better, the Learning Center can help. Data indicates that students who use Learning Center tutorial services make better grades in their classes than those who don't get tutoring.

The Learning Center is located in the Peters Building Annex (next to the Peters Business Building) and is open from 8 a.m.-6 p.m. Monday-Thursday and 8 a.m.-5 p.m. on Fridays. No appointment necessary. Visit in person or call 559.278.3052, or visit the website at www.csufresno.edu/learningcenter.

LIBRARY SERVICES: The Henry Madden Library is a center for study, learning and scholarship at Fresno State. Its collections and services are central to undergraduate and graduate instructional programs and to research of all kinds. For more information call 559.278.2596 or check the library's website at <http://www.csufresno.edu/library/>.

Services available: Research assistance, information literacy through library instruction, research databases and periodicals, interlibrary loan, laptops for checkout, government publications, music and video recordings and copy machines.

Online System: The library catalog enables you to locate books, journals, and other library holdings quickly and easily. You can gain access to online research databases, renew books, and through find materials not available at the Henry Madden library.

MIGRANT SERVICES (UNIVERSITY): The office of University Migrant Services (UMS) serves students from migrant and seasonal farm worker backgrounds. Services and activities are designed to help migrant students maximize their academic skills and abilities as well as support their personal development throughout their university experience. Participation in activities such as community service, internships and leadership development activities enrich the academic experience and success of migrant students. For more information call 559.278.5750.

NON-DISCRIMINATION DISABILITY: The California State University does not discriminate on the basis of disabilities in admission or access to or treatment or employment in its programs and activities. The Americans With Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973, as amended, and the regulations adopted therein prohibit such discrimination. Inquiries concerning compliance may be addressed to Janice A. Parten, Joyal Administration. Bldg., Room 148, phone 559.278.2364.

NON DISCRIMINATION POLICY ON SEXUAL HARASSMENT: Discrimination on the basis of sex is prohibited by Title VII of the Civil Rights Acts as well as the Title IX of the Education Act. Sexual harassment is a violation of Section 703 of Title VII.

Sexual harassment refers to the unwanted imposition of sexual attention usually in the context of a relationship of unequal power, rank or status, as well as the use of one's position of authority in the university to bestow benefits or impose deprivations on another. This applies equally to all students, staff, faculty and administrators at California State University, Fresno. Harassment includes verbal, nonverbal, and /or physical conduct that has the intent or effect of unreasonable interference with individuals' or groups' education or work performance.

This may also include actions that create an intimidating, hostile or offensive working or learning environment. Both men and women can be the victims of sexual harassment.

Students who believe they are the victim of sexual harassment or have concerns related to sexual harassment should contact the Dean of Student Affairs 559.278.2541. The Staff can explain the informal and/or formal complaint procedures available to students on campus.

OUTREACH SERVICES: The Office of University Outreach Services (UOS) coordinates many of the university's ongoing outreach programs and recruitment.

As a regional university, Fresno State concentrates its major outreach activities in high schools and community colleges in the Central Valley which extends from Sacramento to Bakersfield.

The primary focus of UOS is to assist students with preadmission procedures necessary to attend Fresno State and to develop and maintain a viable relationship with all segments of the community for a better understanding of the university and its services. Another important outreach service is to improve access for students from under-represented populations. The following are some of the services provided by UOS:

- High School Outreach
- Community College/Transfer Services
- Campus tours
- Student Ambassadors
- Early Outreach
- School-based Recruitment Program
- Orientation Programs

For more information call 559.278.2048.

PRESIDENT'S LIST: Undergraduate students completing a minimum of 12 units and earning a grade point average of 4.0 each semester are eligible for the President's list.

RACE, COLOR, NATIONAL ORIGIN OR DISABILITY: The California State University complies with the requirements of Title VI of the Civil Rights Act of 1964 as amended by the Americans with Disability Act or disability and the regulations adopted thereunder. No person shall, on the grounds of race, color or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program in the California State University.

READMISSION OF DISQUALIFIED STUDENTS: Students placed on academic disqualification at the end of a semester must be readmitted to attend the subsequent semester. An information letter advising disqualified students of their options is mailed when semester grades are available. Undergraduate disqualified California State University, Fresno students who have been away one semester or longer must submit an application for readmission in addition to the appropriate petition approved by an academic adviser. Students readmitted under a special disqualification “probation” contract must fulfill the terms of that contract or again face disqualification. Contact 559.278.2191 for more information. Graduate students who seek readmission who have been away one semester or longer must submit an application for readmission and schedule an advisement interview in the Division of Graduate Studies. See your catalog for more information.

REGISTRATION: Registration is open to new and returning students who have been admitted and to continuing students in good standing. Former Fresno State students returning after an absence of one semester or more must apply for readmission, subject to University enrollment limitations and filing deadlines. Students who are returning after an absence of two semesters or more are required to pay the non-refundable \$55 application fee when applying to Fresno State. Those students who have been absent one semester and attended another institution since last registered at Fresno State must pay the same fee.

Registration priority for all students is determined by the number of academic units completed with limited exceptions. After a priority group is processed, then first-time freshmen register, followed by students with the highest number of completed units. All tuition and fees must be paid according to payment schedules to payment schedules established by California State University, Fresno.

REGISTRATION FEES: A full refund may be made to a student who is unable to continue a course because of a university regulation, compulsory military service, death, or disability at any time prior to the date the student receives any academic credit for any course or courses for which he or she is registered.

Details regarding which fees may be refunded, the circumstances under which fees may be refunded, and the appropriate procedure followed in seeking refunds may be obtained from Student Financial Services, Joyal Building, Room 181, 559.278.2876. For non-residents and foreign students, beginning with the fall semester 2005, students are entitled to a pro-rated refund determined on the basis of the date of the student’s withdrawal and the length of the academic period. Students will be entitled to a full refund of mandatory fees and/or nonresident tuition only if they cancel their registration or drop all courses prior to the first day of instruction for an academic term. Students who drop all courses prior to the end of the designated drop period or who officially withdraw no later than the 60 percent point in the academic period shall be entitled to a pro-rated refund of nonresident tuition and/or mandatory fees.

Any refund due a student is to be applied first toward any required return of student financial aid funds from federal, state, institutional or external sources and then the balance may be returned to the student. The campus may withhold an administrative fee from the refund amount.

SCHEDULE OF COURSES: An official Schedule of Courses is published each semester listing registration procedures, courses offered, class hours and locations, and other important deadlines and updated policy changes as applicable. The Schedule is available for purchase at the Kennel Bookstore.

SERVICES FOR STUDENTS WITH DISABILITIES: SSD provides specialized resources that help students with physical, psychological and learning disabilities to achieve maximum independence while pursuing educational goals. Students who have temporary or permanent disabilities affecting academic functioning may be eligible for a variety of support.

Academic support services available to students with disabilities include:

- Readers
- Scribes
- Sign language interpreters

- Real time captionists
- Notetakers
- Electronic and audiotaped textbooks
- Assistive computer lab and equipment
- Print enlargement
- Speech Input & Voice Output Programs
- Braille embosser
- Testing accommodations
- Disability management

On-campus transportation via SCOUT, the Student Community Transportation service, is also available for eligible students. For more information, call 559.278.2811, TTY 559.278.3084 or stop by the SSD office, University Center, Room 5.

STONE SOUP PARTNERSHIP: It is dedicated to building community and offering positive alternatives for children at risk. For more information contact Kathy Garabed at 559.224.7613.

STUDENT INVOLVEMENT: Student Activities and Leadership Development is the home for a variety of student involvement activities and programs. Opportunities for student involvement include Greek life, student clubs and organizations, leadership training and development, club sports, leadership retreats, Ropes Course team building grants for clubs and organizations, and Associated Students, Inc. (ASI). Special programs offered by the office in partnership with the University Student Union (USU) include Vintage Days, a four-day campus celebration planned and executed by students. Vintage Days offers fun and entertainment for Fresno State, students, faculty, staff, and the Fresno community. Other student involvement activities support collaborative programs with USU Productions, the Central Valley Cultural Heritage Institute, Women’s Resource Center, Richter Center for Civic Engagement, and the Diversity Awareness program. The Leadership Development program also provides support and training to volunteer Boards, including the USU Board of Directors, USU Productions Board, Vintage Days, and other campus groups. For more information about how to get involved, please call 559.278.2741 or stop by the USU, Room 306. Check out our web page at: www.csufresno.edu/studentactivities/ or www.auxiliary.com/USU/.

JAN AND BUD RICHTER CENTER FOR COMMUNITY ENGAGEMENT AND SERVICE-LEARNING: This program is dedicated to promoting the value of volunteer community service to students, staff and faculty, and responsible for coordinating and tracking service activities for the university. We currently help to coordinate and facilitate over 20 distinct service programs providing thousands of hours of volunteer service work to over 200 organizations each semester. For information call 559.278.7079.

STUDY ABROAD OPPORTUNITIES: Fresno State offers various opportunities to study across the United States and in other countries. Contact the following departments:

Extended Education Study Programs	559.278.0333
London Semester (Spring)	559.278.3056
South Pacific Semester (every other Spring)	559.278.3936
University Study Abroad Consortium	559.278.6452

Countries Include: Australia, Chile, China, Costa Rica, Czech Republic, Denmark, England, France, Germany, Ghana, Ireland, Israel, Italy, Malta, New Zealand, Norway, Scotland, Spain, Sweden, & Thailand.

TAKING COURSES AT OTHER INSTITUTIONS (VISITOR REGISTRATION / CONCURRENT REGISTRATION): You may register at another CSU campus concurrently without any additional fees. You may attend another CSU campus for one semester as an “Intrasystem Visitor” without applying for admission. Prior to registering, undergraduate students should check with the Office of the Registrar and graduate students should check with the Division of Graduate Studies. (See concurrent registration, University Catalog)

TRANSCRIPTS: Each request for a transcript requires payment in advance. The fee for transcripts is as follows: \$4 for the first original and every transcript following is \$2 each. Please allow a 3 week processing time during peak periods. Transcripts will not be provided unless all overdue accounts and administrative holds have been cleared. All transcripts received from other institutions are retained by Fresno State. Copies can not be provided for any purpose except academic advising. (For more information or to order transcripts online, visit www.my.csufresno.edu)

UNIVERSITY HEALTH AND PSYCHOLOGICAL SERVICES: University Health and Psychological Services is located on campus in the Student Health Center building just east of University Courtyard. The Student Health Center provides a variety of medical, educational, psychological services to Fresno State students. We encourage you to visit our website at: www.csufresno.edu/health/

The Student Health Center primarily operates on a walk-in basis and the hours are Monday through Friday 8:00 a.m.-4:45 p.m. for immediate and urgent care, Monday through Friday. To be seen, you must be at the UHPS at 4:45 p.m. Walk-in hours for psychological services are from 9:00 a.m.-11:00 am and 2:00 p.m.-4:00 p.m. For general information or to make an appointment, please call 559.278.2734. For more information on psychological counseling services, please call 559.278.6738.

Services are not available on weekends. **In case of an emergency, CALL 9-1-1**

Health Insurance: It is strongly recommended that students carry some sort of health insurance. Student health fees that are paid with tuition fees are **not** a form of health insurance. Medical conditions that exceed the scope of Student Health Services and/or require the care of an outside physician or medical facility are the financial responsibility of the student. Associated Students Inc. offers health insurance to students-for more information visit www.csuhealthlink.com.

UNIVERSITY HOPE: Provides an excellent opportunity to become involved and to make a significant difference. If you care about this community this is a great way to contribute to the future. For more information contact the University HOPE office at 559.224.9051.

UNIVERSITY STUDENT UNION: The University Student Union (USU) is the living room of the campus. The USU serves as the home base for students' university life and supports the educational mission of the university by providing an environment in which all students have the opportunity for personal development. The USU provides conference rooms; a spacious lounge; a food court featuring Subway, Chick-Fil-A and Panda Express; USU Snack Bar; and the USU Pavilion with Golden One Credit Union, Pro Hair and Nails, U.S. Postal Express, CVIP, and Police and Parking. The USU also houses the Recreation Center (278.2015), featuring bowling, including night strike (glow-in-the-dark) and 40-frame game bowling, billiards and video games; and the Information Center (278.2078), which sells Fresno Transit bus passes, movie passes (\$6.75), money orders, event tickets, theme park tickets (6 Flags Magic Mtn, Sea World, Universal Studios and Disneyland) for discount price and provides a variety of other services.

USU SEMESTER HOURS: (subject to change)

Lounge & Pavilion Area

Monday-Sunday 7a.m.-Midnight

Recreation Center

Mon-Thurs 9a.m.-11p.m.

Friday 9a.m.-Midnight

Saturday 10a.m.-Midnight

Sunday Noon-11p.m.

United States Post Office Express

Mon-Thurs 9a.m.-5p.m.

Friday 9a.m.-5p.m.

Information Center

Mon-Fri 9a.m.-4:30p.m.

Sat 9a.m.-4:30p.m.

VETERANS AFFAIRS: The Registrar's Office acts as a liaison to the Veterans Administration, the State Department of Veterans Affairs, and other related agencies for veterans, dependents, or reservists eligible to receive educational benefits. A student may obtain information and assistance regarding certification of benefits, V.A. Work Study, advance pay, and processing of tutorial assistance paperwork by visiting the Admissions and Records Office, North Lobby, Joyal Administration Building, Window # 10, or by calling 559.278.7030.

WOMEN'S RESOURCE CENTER (WRC): Provides services to enhance the learning, work, and life experiences of women in the university community and to educate the campus on women's issues. The WRC is a place to find a sense of belonging, advocacy, and resources through activities, events, groups, and student clubs. The Violence Prevention Project, a part of the WRC, provides services to victims of

relationship violence, sexual assault, and stalking. These services include: peer counseling, education, advocacy, resources. Contact the Women's Resource Center or just come in to find out more about:

- Volunteering
- Take Back the Night
- Healthy relationships
- Community resources
- Discussion groups for Latina & African American women
- The Bookworm book club
- Campus resources and tips for staying safe

Call us at 559.278.4435 or visit <http://www.csufresno.edu/wrc>

MAJOR TEST DATES FOR 2009-2010:

See the calendar/planner for test dates. Please check with the Office of Testing Services at 559.278.2457 for registration deadlines and applications and/or information on other exams not listed. Information/registration bulletins for tests are available at the Office of Testing Services. If you are unable to test on any of the scheduled dates because of religious beliefs, please contact the Office of Testing Services for special arrangements. You may also arrange for special testing in the event that a documented physical, visual, hearing or learning disability prevents you from testing under standard conditions, contact Services for Students with Disabilities at 278.2811.