

UNIVERSITY COURTYARD HANDBOOK

ACADEMICS AND CATALOG INFORMATION (A TO Z)

SEE GENERAL CATALOG AND COURSE SCHEDULE FOR MORE DETAILS

This section of the Student Handbook offer students a brief overview of key academic policies, focused specifically for full-time, undergraduate students. For a detailed explanation of academic policies and procedures, all students are encouraged to consult the University Catalog or to check with the Office of Advising Services, Joyal Administration, Room 224; University Outreach Services, Joyal Administration, Room 121, and Student Affirmative Action in Joyal Administration, Room 250; or the students department advisor.

ACADEMIC DISQUALIFICATION: Students placed on academic disqualification at the end of a semester must be readmitted to attend the subsequent semester. An information letter is mailed to disqualified students when semester grades are available advising them of their options.

The assigned date and time to register for the next semester (see Course Registration letter) will be invalidated when students are academically disqualified. If students are readmitted, they will be eligible to participate in Course Registration on or close to their original assigned date and time. (See Course Schedule)

ACADEMIC HONESTY: The University has a written policy on cheating and plagiarism which includes specific steps that will be taken in the event that an incident of cheating or plagiarism is suspected or alleged. The full text of the document is available in the Dean of Student Affairs office, Joyal Administration. Bldg., Room 262 or be found on <http://my.csufresno.edu>.

ACADEMIC HONORS: At graduation, students who complete the undergraduate program with the following cumulative averages are eligible for the listed honors: Summa Cum Laude (3.9 -4.0), Magna Cum Laude (3.7-3.89) or Cum Laude (3.5-3.69)

ACADEMIC PETITIONS: Students must file academic petitions in the Office of Advising Services, Joyal Administration, Room 224. Petition forms for retroactive withdrawal can be obtained from Joyal Administration, Room 106. For further information, see Student Academic Petitions in the 2007-2008 General Catalog. Grade Correction Request forms are also submitted to the same office for processing. Petition forms for repeating a class and substituting the new grade are obtained in the Joyal North Lobby.

ACADEMIC PROBATION: A student will be placed on probation if either the grade-point average based on total units attempted at all colleges is below a 2.0 ("C" average) or the grade-point average based on all units attempted at Fresno State is below a "C" average. A student will remain on probation until both the overall and the Fresno State grade-point average are 2.0 or better, or until he/she is disqualified under one of the provisions of the disqualification regulations.

ACADEMIC SERVICES: The Office of Advising Services provides a variety of services designated to help you achieve your educational goals and effectively use the resources of the university.

The office staff can assist you in undergraduate academic advising, undeclared major advising, academic petitions procedures, change of major services, general academic problem solving and appropriate referrals. You may also stop by the Office located in the Joyal Administration Building, Room 224, (559) 278-1787.

ACADEMIC YEAR: The Academic year for full-time students consists of two 15 week semesters. In addition, summer sessions are offered in a three-week, six-week or eight-week session format. The University offers weekday and evening classes as well as some arranged classes. A student level classification in school is broken down as follows: Graduate & Post baccalaureate, Senior (90+ units), Junior (60 + units), Sophomore (30 + Units) and Freshman (0 to 29 units).

Students taking 75 percent of the normal academic load are considered full-time students (12 or more units). For the purpose of financial aid, graduate-level courses are weighted for graduate students. Each graduate unit attempted by a graduate student is considered as 1.5 units.

Full-time	12 or more units
Three-quarter time	9 to 11 1/2 units
Half-time	6 to 8 1/2 units

ACCESS TO STUDENT RECORDS: The 1974 Family Education and Privacy Act defines students' rights of access to records and information maintained by the University. Fresno State students may request access to those campus records which personally identify the student. The student may challenge the accuracy of the record or the appropriateness of its retention in the campus file.

Student consent is needed for the release of records covered by the Act to outside parties (e.g. prospective employers) except for those agencies entitled to access under the provisions of the Act (e.g., campus offices, other schools, federal officers and requests in connection with the application or receipt of financial aid). These provisions apply to records received and used on this campus after November 19, 1974.

A student may request a copy of the record which he/she has requested or consented to be released. Copies of the full text of the Family Educational Rights and Privacy Act of 1974 are available at the Office of the Vice President for Student Affairs and Dean of Students. Particular questions with respect to a student's prerogative under the Family Educational Rights and Privacy Act of 1974 should be directed to the Dean of Student Affairs or the Director of Admissions and Records.

Agencies of the State of California may request for recruitment purposes information including the names, addresses, major fields of study and total units completed of Fresno State students and former students. The University is required by law to release student's information to state agencies that have made a request in writing that such information be released. Students wanting or not wanting to be included in such releases should come to the Dean of Student Affairs Office, Joyal Administration. Bldg., Room 262, to sign a release form.

ADDING AND DROPPING CLASSES: During the first week of classes, it is the responsibility of students to attend each class meeting of courses in which they are enrolled. Students absent from any class meeting during this period are responsible for personally contacting their instructor by the next class meeting to request being retained in the class.

In addition, as a courtesy to other students attempting to add and as a courtesy to the faculty, students who decide to drop a class should do so immediately by using the registration system. In short, it still is the student's responsibility to withdraw properly from any class he/she does not intend to complete. Failure to withdraw will result in the assignment of the appropriate grade, ("WU" or "NC").

Further, in order to permit a student on a waiting list to enroll in a class, a professor may drop from his/her class any student who is absent from any class session during the first week of classes and does not personally notify the professor by the next class meeting of his/her intent to remain in the course.

The professor who drops a student for this reason shall complete and forward the appropriate Administrative Withdrawal card (available in school and departmental offices) to the Admissions/Records Office where it must be received by the tenth day of instruction or the drop will be invalidated and will result in the student still being enrolled in the class.

Students may add classes August 27 - September 24, 2007 using the website my.csufresno.edu.

Students may drop classes August 27 - September 10, 2007 using the website my.csufresno.edu.

From September 11 - 24, 2007 secure Drop Card from Admissions and Records Service Windows. Obtain signatures of instructor. Return card to Admissions and Records Service Windows.

From September 25 - November 20, 2007 secure Drop Card from Admissions and Records Service Windows. All drops must be of serious and compelling reason and will require the signature of the instructor and the dean of the school. The drop will be listed on the official University transcript with a "W" (Withdrawal). A "W" does not negatively impact your GPA.

After November 20, 2007 only complete withdrawal may be processed.

Failing or performing poorly in a class is not an acceptable "serious and compelling" reason within the University policy, nor is dissatisfaction with the subject matter, class or instructor.

When the drop card has been signed by the dean after the 20th day of instruction, a "W" will be recorded on the student's transcript.

ADDRESS: Please remember to keep your residence hall and university address up to date. Go to the University Courtyard Housing Office located in the Atrium to update the residence hall information. University student records can be updated on my.csufresno.edu in the Student Center under Personal Information. Students should also advise major department offices of address change.

AEI INTERNATIONAL CONVERSATION PARTNER PROGRAM: Volunteers in the American English Institute (AEI) Conversation Partner Program interact with small groups of AEI students one or two hours a week in their Listening/Speaking Class. In addition to helping AEI students improve their English language skills, this program also

promotes cross-cultural communication. In the past, both volunteers and students have found the program to be a great opportunity to meet people from other cultures and to make new friends. Furthermore, many professors have offered their students the opportunity to earn extra credit by participating in the program. Anyone interested in becoming a volunteer should call 559.278.2097 or go to the AEI Office in Lab School, Room 130.

ASSOCIATED STUDENTS, INC.: Associated Students, Inc. of California State University, Fresno opened its doors in 1975. Today, Associated Students, Inc. provides a means for responsible and effective participation in the governance of the campus. It serves as an official voice through which students may express their opinions and assists in the protection of the rights and interests of the individual student and the student body. The office is located in the University Student Union, Room 316, 559.278.2656. For more information, please call 559.278.2656 or visit our website at www.csufresno.edu/studentgovt.

ATHLETICS: Academic excellence and athletic accomplishment go hand in hand at Fresno State - a member of the prestigious Western Athletic Conference (WAC). The broad-based intercollegiate athletics program provides athletes with opportunities for high-level competition while pursuing a quality education.

Facilities: Bulldog Stadium features a 41,031-seat capacity. Beiden Field is a 6,575-seat baseball stadium and Bulldog Diamond a 5,767-seat softball stadium. Fresno State has track and field, two gymnasiums, indoor/outdoor swimming complex, 12 newly surfaced tennis courts and six indoor handball racquetball courts. There is a brand new women's locker room and coed weight room. The men's basketball team calls the Savemart Center at Fresno State their home.

Sports: Fresno State's sports programs include: Baseball, Basketball (men and women), Cross Country/Track and Field (men and women), Football, Equestrian (women), Golf (men and women), Soccer (women), Softball (women), Tennis (men and women) and Volleyball (women).

Athletics offers "All Sports Pass" (year round) for students. For ticket information call 559.278.DOGS, or check website @ www.gobulldogs.com.

AUXILIARIES: The Office of the Chancellor for the California State University system has authorized each campus to establish nonprofit organizations to assist the campus in administrating areas where funds are generated from non-state sources. The following auxiliary organizations provide direct and indirect services for Fresno State students:

- The Agricultural Foundation of California State University, Fresno
- The California State University, Fresno Association Inc.
- The California State University, Fresno Foundation

CAMPUS INTERNET ACCESS & STUDENT SOFTWARE PRODUCTS: CVIP, Central Valley Internet Project, California State University, Fresno's Internet Service Provider, offers very low- cost Internet access for Fresno State students. Residents of University Courtyard have two options for Internet access, Broadband or Dial-Up. These services include multiple email accounts, free web-hosting, access to the CSUF Library online, and free technical support seven days a week. CVIP is owned and operated on campus at Fresno State. Funds received by CVIP are reinvested into technology upgrades to increase the University's ability to provide a cost-effective and reliable Internet service. In addition to internet access, CVIP provides all your computer hardware needs from wireless Internet access cards to printer cartridges for your personal printers. In addition to the hardware, select Microsoft software titles are available for purchase at greatly reduced rates to Fresno State students. To establish Internet access or to purchase other products, please contact CVIP at 559.278.1111, the CVIP Store at 559.278.8480, at www.cvip.net or visit the CVIP offices located at the lower level of the USU Pavilion on campus, or at the corner of Cedar and Barstow Avenues in Bulldog Plaza.

CAMPUS RECREATIONAL SERVICES: Many University Courtyard residents are very involved with campus recreational services which offer a variety of activities including intramurals, group fitness, personal training, informal recreation, outdoor activities and leisure activities.

Student Recreation Center (SRC): Opened in February 2006, the SRC has quickly become the recreational hub of Fresno State. At more than 93,000 square feet, the SRC is home to state-of-the-art workout equipment, four regulation-size basketball courts, two indoor racquetball courts, aerobics/group fitness room, one eight-mile indoor track and much more. Membership fees for the SRC are included in your semesterly student fees. Visit www.auxiliary.com/SRC, call us at 559.347.3800 or visit us in person for more information.

Intramurals: The campus intramural program is one of the largest programs at Fresno State. Comprised of the following sports, the intramural program has something for both male and female athletes of all ages and ability levels: volleyball, soccer, flag football, basketball, racquetball, tennis, innertube waterpolo, kickball and softball. For more information visit the SRC or call 559.347.3800.

COMPLETE WITHDRAWAL: A student may totally (completely) withdraw from all courses up to the last three weeks of instruction. Complete withdrawal is only permitted during the last three weeks of instruction in such cases as accident or serious illness, where the cause is due to circumstances clearly beyond the student's control. If a student withdraws through the first four weeks of instruction, only the date of withdrawal is posted on the permanent record. If the student withdraws after the first four weeks, a W is posted for each class as well as the official date of withdrawal.

COMPUTING LABORATORIES: Although ITS does not maintain any campus wide open use computing laboratories, there are a number of labs supported by university colleges / schools and departments. In all, more than 600 workstations are available in student labs throughout the campus. Contact Help Desk at 559.278.3923.

COURSE REGISTRATION: Fresno State advanced technology provides class registration through the University website my.csufresno.edu. The system can be accessed throughout the United States and the world. Students in good standing will be sent a letter which includes the student's Course Registration and payment date, worksheet and schedule of courses for the semester. Students may add/drop courses using the website.

CREDENTIAL: Persons seeking a credential should file an application with the Credential Analyst in the Education Bldg., Certification and Graduate Office, Room 151 at the end of the semester. There is a Commission on Teacher Credentialing fee and a Fresno State processing fee charged for all basic services and specialist credentials.

DEAN'S LIST: Undergraduate students completing a minimum of 12 units and earning a grade point average of 3.50 or better each semester are eligible for the Dean's List.

DEPARTMENT OF PUBLIC SAFETY: The Department of Public Safety consists of the University Police Department, Parking & Transportation, Environmental Health & Safety and Risk Management.

The University Police Department is located at 2311 E. Barstow Avenue (in front of the campus water tower). The department is operational 24-hours a day, year round to protect the campus and to provide services to the students, faculty, staff and campus visitors. Some of the services offered are:

- 24-hour emergency response: fire/medical/physical
- safety escorts through university property
- incident investigation
- patrol services
- lost and found property
- crime prevention programs

Information concerning campus safety may be found on the University Police Department Web Site: www.csufresno.edu/police

DIRECTION SPORTS: An after-school tutoring and sports program for fifth grade children is offered through the Neighborhood Tutoring Association. Its purpose is to raise the achievement level in the classroom by reinforcing what is presently being taught, but also have fun and learn a sport. For more information call the Direction Sports office at 224.9051.

EDUCATION OPPORTUNITY PROGRAM: The Educational Opportunity Program (EOP) is designed to make higher education a possibility for students who have the potential and motivation to achieve academic success with the assistance of comprehensive support services.

To qualify for EOP, you must be a California resident and a first-time undergraduate student with a family history of low income. In addition, you must demonstrate potential for success and be motivated to achieve your educational goals. EOP also admits regularly eligible students with specific economic and educational support needs. For more information call 559.278.1787 or stop by Joyal Administration Room 224.

GRADES: Via the web, Fall grades will be available beginning January 2008, and Spring grades will be available beginning June 2008. Visit my.csufresno.edu or call 559.294.7827 from 8:00 am - 8:00 p.m., Monday - Friday (except holidays). A grade mailer will not be sent.

Grade Symbols and Grade Points:

- A = Excellent (4.0)
- B = Very Good (3.0)
- C = Satisfactory (2.0)
- D = Unsatisfactory (1.0)

F = Failure (0.00)
W = Withdrawal (not used in grade point calculation)
WU = Withdrawal Unauthorized (0.00)
CR = Credit (0.00 units allowed for the degree)
NC = No Credit (Replaces I grade in courses where CR/NC work is not completed)
I = Incomplete (not used in grade point calculation)
RD = Report Delayed. Grade must be cleared before a degree is awarded. (Not used in grade point calculation)
RP = Report in Progress (No units allowed and not included in grade point calculation until grade is assigned.)
AU = Audit. Grade indicated student's status as an auditor and does not earn degree credit.

GRADUATION: The Baccalaureate Degree is not granted automatically when students complete degree requirements. YOU MUST APPLY FOR GRADUATION! Forms are available at the table outside Joyal Administration Bldg., Room 115 and online at www.csufresno.edu/are/forms/. You are encouraged to file on the first day of the filing period to receive a timely response. Pay the nonrefundable \$35 graduation application fee at the Cashier's Window, South Lobby, Joyal Administration, and turn in your completed application with your cashier's receipt to the table outside Joyal Administration Bldg., Room 115. Students receiving a baccalaureate degree and intending to continue for post baccalaureate and graduate study at California State University, Fresno must reapply for readmission to post baccalaureate and graduate status at www.csumentor.edu pay the nonrefundable application fee.

GRADUATION RATE: At Fresno State graduation rates surpass the system averages. This campus has the second highest graduation rate of the 23 campuses in the CSU system. Based upon figures for Fall 1995 entering class:

- * 42 percent of our full-time freshmen will graduate within six years
- * of these, the average time-to-degree is 5.0 years.
- * another 2 percent of our freshmen will graduate from another CSU Campus
- * of these, the average time-to-degree is 5.0 years.

THE LEARNING RESOURCE CENTER: The Learning Resource Center is the largest, most comprehensive site on campus for students to receive assistance in their academic endeavors. Free tutoring is available for any subject, and the LRC is a fully developed writing center as well. Workshops are offered to improve a student's academic skills in areas including textbook reading, test preparation, and time management, as well as workshops to help a student become acclimated to the campus. The LRC also hosts a full service computer lab and wireless internet. With hot tea and coffee provided, the LRC is also an ideal place to simply study. Visit us at the Peters Building Annex, call us at 559.278.3052, or visit us online at <http://csufresno.edu/lrc>.

LIBRARY SERVICES: The Henry Madden Library is a center for study, learning and scholarship at Fresno State. Its collections and services are central to undergraduate and graduate instructional programs and to research of all kinds. For more information call (559) 278-2174 or check the library's website @ <http://www.lib.csufresno.edu>.

(The Library is on the move, visit www.maddenlibrary.org)

Services include: Assistance, Learning About the Library, Information Competence Center, Access Database, Borrowing from Other Libraries, Multicultural Program, Library Media Center, Copiers and Services for Students with Disabilities.

Online System: Millennium includes an online catalogue enabling you to locate books, journals, and other library holdings quickly and easily. You can also gain access to a number of periodical databases at the workstations found throughout the library. Millennium also provides speedy and easy renewal of library materials.

MIGRANT SERVICES (UNIVERSITY): The office of University Migrant Services (UMS) serves students from migrant and seasonal farm worker backgrounds. Services and activities are designed to help migrant students maximize their academic skills and abilities as well as support their personal development throughout their university experience. Participation in activities such as community service, internships and leadership development activities enrich the academic experience and success of migrant students. For more information call 559.278.5750.

NON-DISCRIMINATION DISABILITY: The California State University does not discriminate on the basis of disabilities in admission or access to or treatment or employment in its programs and activities. The Americans With Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973, as amended, and the regulations adopted therein prohibit such discrimination.

Inquiries concerning compliance may be addressed to Janice A. Parten, Joyal Administration Bldg., Room 148, phone 559.278.2364.

NON DISCRIMINATION POLICY ON SEXUAL HARASSMENT: Discrimination on the basis of sex is prohibited by Title VII of the Civil Rights Acts as well as the Title IX of the Education Act. Sexual harassment is a violation of Section 703 of Title VII.

Sexual harassment refers to the unwanted imposition of sexual attention usually in the context of a relationship of unequal power, rank or status, as well as the use of one's position of authority in the university to bestow benefits or impose deprivations on another. This applies equally to all students, staff, faculty and administrators at California State University, Fresno. Harassment includes verbal, nonverbal, and /or physical conduct that has the intent or effect of unreasonable interference with individuals' or groups' education or work performance.

This may also include actions that create an intimidating, hostile or offensive working or learning environment. Both men and women can be the victims of sexual harassment.

Students who believe they are the victim of sexual harassment or have concerns related to sexual harassment should contact the Dean of Student Affairs 559.278.2541. The Staff can explain the informal and/or formal complaint procedures available to students on campus.

OUTREACH SERVICES: The Office of University Outreach Services (UOS) coordinates many of the university's ongoing outreach programs and recruitment.

As a regional university, Fresno State concentrates its major outreach activities in high schools and community colleges in the Central Valley which extends from Sacramento to Bakersfield.

The primary focus of UOS is to assist students with preadmission procedures necessary to attend Fresno State and to develop and maintain a viable relationship with all segments of the community for a better understanding of the university and its services. Another important outreach service is to improve access for students from under-represented populations. The following are some of the services provided by UOS:

- * High School Outreach
- * Community College/Transfer Services
- * Campus tours
- * Student Ambassadors
- * Early Outreach
- * School-based Recruitment Program
- * Orientation Programs

For more information call 559.278.2048

PRESIDENT'S LIST: Undergraduate students completing a minimum of 12 units and earning a grade point average of 4.0 each semester are eligible for the President's list.

RACE, COLOR, NATIONAL ORIGIN OR DISABILITY: The California State University complies with the requirements of Title VI of the Civil Rights Act of 1964 as amended by the Americans with Disability Act or disability and the regulations adopted thereunder. No person shall, on the grounds of race, color or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program in the California State University.

READMISSION OF DISQUALIFIED STUDENTS: Students placed on academic disqualification at the end of a semester must be readmitted to attend the subsequent semester. An information letter advising disqualified students of their options is mailed when semester grades are available. Undergraduate disqualified California State University, Fresno students who have been away one semester or longer must submit an application for readmission in addition to the appropriate petition approved by an academic adviser. Students readmitted under a special disqualification "probation" contract must fulfill the terms of that contract or again face disqualification. Contact 559.278.2191 for more information. Graduate students who seek readmission who have been away one semester or longer must submit an application for readmission and schedule an advisement interview in the Division of Graduate Studies. See your catalog for more information.

REGISTRATION: Registration is open to new and returning students who have been admitted and to continuing students in good standing. Former Fresno State students returning after an absence of one semester or more must apply for readmission, subject to University enrollment limitations and filing deadlines. Students who are returning after an absence of two semesters or more are required to pay the non-refundable \$55 application fee when applying to Fresno State. Those students who have been absent one semester and attended another institution since last registered at Fresno State must pay the same fee.

Registration priority for all students is determined by the number of academic units completed with limited exceptions. After a priority group is processed, then first-time freshmen register, followed by students with the highest number of completed units. All tuition and fees must be paid according to payment schedules to payment schedules established by California State University, Fresno.

REGISTRATION FEES: A full refund may be made to a student who is unable to continue a course because of a university regulation, compulsory military service, death, or disability at any time prior to the date the student receives any academic credit for any course or courses for which he or she is registered.

Details regarding which fees may be refunded, the circumstances under which fees may be refunded, and the appropriate procedure followed in seeking refunds may be obtained from Student Financial Services, Joyal Building, Room 181, 559.278.2876. For non-residents and foreign students, beginning with the fall semester 2005, students are entitled to a pro-rated refund determined on the basis of the date of the student's withdrawal and the length of the academic period. Students will be entitled to a full refund of mandatory fees and/or nonresident tuition only if they cancel their registration or drop all courses prior to the first day of instruction for an academic term. Students who drop all courses prior to the end of the designated drop period or who officially withdraw no later than the 60 percent point in the academic period shall be entitled to a pro-rated refund of nonresident tuition and/or mandatory fees.

Any refund due a student is to be applied first toward any required return of student financial aid funds from federal, state, institutional or external sources and then the balance may be returned to the student. The campus may withhold an administrative fee from the refund amount.

SCHEDULE OF COURSES: An official Schedule of Courses is published each semester listing registration procedures, courses offered, class hours and locations, and other important deadlines and updated policy changes as applicable. The Schedule is available for purchase at the Kennel Bookstore.

SERVICES FOR STUDENTS WITH DISABILITIES: SSD provides specialized resources that help students with physical, psychological and learning disabilities to achieve maximum independence while pursuing educational goals. Students who have temporary or permanent disabilities affecting academic functioning may be eligible for a variety of support.

Academic support services available to students with disabilities include:

- * Readers
- * Sign language interpreters
- * Notetakers
- * Assistive computer lab and equipment
- * Speech Input & Voice Output Programs
- * Testing accommodations
- * Scribes
- * Real time captionists
- * Electronic and audiotaped textbooks
- * Print enlargement
- * Braille embosser
- * Disability management

On-campus transportation via SCOUT, the Student Community Transportation service, is also available for eligible students. For more information, call 559.278.2811, TTY 559.278.3084 or stop by the SSD office, University Center, Room 5.

STONE SOUP PARTNERSHIP: It is dedicated to building community and offering positive alternatives for children at risk. For more information contact Kathy Garabed at 559.224.7613.

STUDENT ACTIVITIES AND LEADERSHIP DEVELOPMENT: This is the administrative home for a variety of student programs within in the Division of Student Affairs. These programs include: student leadership development; Greek affairs; student clubs and organizations; intramurals and recreation activities; the Associated Students, Inc.

Special programs include Vintage Days, a four-day campus celebration that occurs each spring. Totally planned and executed by the students, Vintage Days offers fun and entertainment for Fresno State students and the community. There are a variety of competitions, performances, a carnival and a large craft fair. Student activity and leadership development also supports African People's History Month, AmerAsia Week, the Cinco de Mayo Celebration, Women's History Month, Diversity Awareness Grants, Leadership Retreats and Conferences, and club sports. For more information on how to get involved, call 559.278.2741 or stop by the University Student Union, Room 306.

Bowling, billiards and video games are just a few entertainment options students have in the Recreation Center in the University Student Union.

For more information on how to get involved, call 559.278.2741 or stop by Room 306 in the University Student Union.

STUDENTS FOR COMMUNITY SERVICE: This program is dedicated to promoting the value of volunteer community service to students, staff and faculty, and responsible for coordinating and tracking service activities for the university. We currently help to coordinate and facilitate over 20 distinct service programs providing thousands of hours of volunteer service work to over 200 organizations each semester. For information call 559.278.7079.

STUDY ABROAD OPPORTUNITIES: Fresno State offers various opportunities to study across the United States and in other countries. Contact the following departments:

- Extended Education Study Programs 278.0333
- London Semester (Spring) 278.3056
- South Pacific Semester (every other Spring) 278.3936

University Study Abroad Consortium

278.6452

Countries Include: Australia, Chile, China, Costa Rica, Czech Republic, Denmark, England, France, Germany, Ghana, Ireland, Israel, Italy, Malta, New Zealand, Norway, Scotland, Spain, Sweden, & Thailand

TAKING COURSES AT OTHER INSTITUTIONS (VISITOR REGISTRATION / CONCURRENT REGISTRATION): You may register at another CSU campus concurrently without any additional fees. You may attend another CSU campus for one semester as an "Intrasystem Visitor" without applying for admission. Prior to registering, undergraduate students should check with the Office of the Registrar and graduate students should check with the Division of Graduate Studies. (See concurrent registration, University Catalog)

TRANSCRIPTS: Each request for a transcript requires payment in advance. The fee for transcripts is as follows: \$4 for the first original and every transcript following is \$2 each. Please allow a 3 week processing time during peak periods. Transcripts will not be provided unless all overdue accounts and administrative holds have been cleared. All transcripts received from other institutions are retained by Fresno State. Copies can not be provided for any purpose except academic advising. (For more information or to order transcripts online, visit www.my.csufresno.edu)

UNIVERSITY HEALTH AND PSYCHOLOGICAL SERVICES: University Health and Psychological Services (UHPS) provides outpatient clinical medical care. UHPS provides psychological counseling services to students enrolled in the university, in accordance with policies set by the board of trustees of the California State University, through the Health Center. When courses are in session, UHPS is open from 8:00 a.m.-5:00 p.m. for immediate and urgent care, Monday through Friday. To be seen, you must be at the UHPS at 4:45 p.m. Walk-in hours for psychological services are from 9:00 a.m.-11:00 am and 2:00 p.m.-4:00 p.m., Monday through Friday. Additional appointments can be made. For general information, please call 559.278.2734 and for psychological services, 559.278.6738. The Health Center is uniquely designed as a medical building with well-equipped doctor's offices and examination rooms linked by a computer-based medical management system. Up-to-date laboratory, X-ray, pharmacy and physical therapy facilities are located in the building as well. The Health Center is located on campus on Barton Avenue.

UNIVERSITY HOPE: It provides an excellent opportunity to become involved and to make a significant difference. If you care about this community this is a great way to contribute to the future. For more information contact the University HOPE office at 224.9051.

UNIVERSITY STUDENT UNION: The University Student Union (USU) is the living room of the campus. The USU serves as the home base for students' university life and supports the educational mission of the university by providing an environment in which all students have the opportunity for personal development. The USU provides conference rooms; a spacious lounge; a food court featuring Subway, Chick-Fil-A and Panda Express; USU Snack Bar; and the USU Pavilion with Golden One Credit Union, Pro Hair and Nails, U.S. Postal Express, CVIP, and Police and Parking. The USU also houses the Recreation Center (278.2015), featuring bowling, including night strike (glow-in-the-dark) and 40-frame game bowling, billiards and video games; and the Information Center (278.2078), which sells Fresno Transit bus passes, movie passes (\$6.75), money orders, event tickets, theme park tickets (6 Flags Magic Mtn, Sea World, Universal Studios and Disneyland) for discount price and provides a variety of other services.

USU SEMESTER HOURS: (subject to change)

Lounge & Pavilion Area

Monday-Sunday 7a.m.-Midnight

Recreation Center

Mon-Thurs 9a.m.-11p.m. Friday 9a.m.-Midnight

Saturday 10a.m.-Midnight Sunday Noon-11p.m.

United States Post Office Express

Mon-Thurs 9a.m.-5p.m. Friday 9a.m.-5p.m.

Information Center

Mon-Fri 9a.m.-4:30p.m.

Sat 9a.m.-4:30p.m.

VETERANS AFFAIRS: The Registrar's Office acts as a liaison to the Veterans Administration, the State Department of Veterans Affairs, and other related agencies for veterans, dependents, or reservists eligible to receive educational benefits. A student may obtain information and assistance regarding certification of benefits, V.A. Work Study, advance pay, and processing of tutorial assistance paperwork by visiting the Admissions and Records Office, North Lobby, Joyal Administration Building, Room 106, or by calling 559.278.7030.

WITHDRAWING FROM THE UNIVERSITY: (dropping all classes) Secure a blue Withdrawal Form from the Admissions/Records Service Windows in Joyal Administration Bldg. Obtain signatures as required. Last day to withdraw from the University is December 12, 2007 for Fall 2007 and May 9, 2008 for Spring 2008.

WOMEN'S RESOURCE CENTER: The Women's Resource Center provides services to enhance the learning and working experience of women in the university community. The center provides a supportive environment for interaction and self-discovery through a wide-range of campus activities. We provide peer counseling on a walk in basis or by appointment.

Violence Prevention Project: We recognize the impact violence has on the survivors and their families, and we want to help. We provide services to victims of domestic violence, sexual assault, and stalking.

During the semester, contact the Women's Resource Center 559.278.4435. Find out more about...

- Campus resources & tips for staying safe
- Healthy relationships
- Community resources for help
- Sexual Assault, Domestic Violence, and Stalking Handbook
- <http://studentaffairs.csufresno.edu/wrc> (click on the link for the handbook)
- Support groups
- Student presentations addressing assault, violent situations, and stalking
- Crisis intervention, prevention and education
- Community and Campus-wide efforts

Stand up! Speak out! Contact the Women's Resource Center 559.278.4435, or visit <http://studentaffairs.csufresno.edu/wrc>.